

BOARD OF COUNTY COMMISSIONER'S

MINUTES

MONDAY, MARCH 6, 2017

Rod Cleveland led in prayer and the **pledge of allegiance**.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 6th day of March 2017 in the meeting Room 200 of the Cleveland County Office Building by Chairman Harold Haralson. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Harold Haralson, Chairman
Darry Stacy, Vice-Chairman
Rod Cleveland, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Heather Darby, Linda Atkins, John Roberts, Susan Burr, George Mauldin, Rhiana Caldwell, Laura Smith, Bryan Jenkins, Melinda Duke, Susan Reese, Todd Gibson, Phil Johnson, Denise Ellison, Marilyn Williams, Earl Cox and Joy Hampton.

After the reading of the minutes of the Regular Meeting of February 27, 2017 and there being no additions or corrections, Rod Cleveland moved that the minutes be **approved**. Darry Stacy seconded the motion.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

A. Bid Openings:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Harold Haralson moved, seconded by Rod Cleveland, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date due to so many line items for **Bid #COM1-1789** – The Installation of Foam Insulation for the 40x60x16 ft. and 30x60x16 ft. new buildings at Cleveland County District #1. The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders					
	Stephenson Builds LLC	JB's Seamless Guttering & Insulation	True FireProofing Co.	L.G. Construction, Co., Inc.	
BID: #COM1-1789					
DEPT: Commissioners					
DATE OPENED: 3-3-17					
	1	2	3	4	
List of Individual Items					Awarded To:
					Tabled on 3-6-17
The installation of Foam Insulation for the 40x60x16 ft and 30x60x16 ft new buildings at District #1.					
On-site Inspection: YES/NO	Yes	Yes	Yes	Yes	
Approx. Starting Date:	immediately pending electricians 3/10/17	7 days of Bid Accept	2 weeks from award date	March 13th, 2017	
Approx. Ending Date:	3/17/17	4 days from start date	2 weeks after start date	March 21st, 2017	
Warranty:	one year materials + labor	12 months	1 year	see attached - lifetime	
BID TOTAL:	\$20,500.00	\$24,442.80	\$18,406.00	\$22,910.00	
	Alternate #1- Spraying additional foam creating a vapor barrier.		Base bid (60'x40'x16' is \$9,456.00; 60'x30'x16' is \$8,950.00) Alternate bid (60'x40'x16') \$15,671.00 (60'x40'x16) \$15,171.00 *(Add Alternate per building for Intumescent Thermal Barrier \$8,770.00) Total Alternate \$30,842.00	Add Alt: \$17,748.00 Fire Protective Coating.	
Exceptions:	_____	_____	see attached bid proposal on our company letterhead.	_____	
Contact Person:	Robert Stephenson	Jim Barnes	Addison Emory	Lindsey Gay and/or John Smith	
Title:	Owner/Operator	Owner	Estimator		
Address:	502 Ranch Avenue Stillwater, OK 74075	10900 60th Street Lexington, OK 73051	8526 S Peoria Ave. Tulsa, OK 74132	5940 Epperly Drive Oklahoma City, OK 73135	
Telephone Number:	405-714-4331	405-412-4392	918-298-4080 x309	405-672-9100	
Fax Number:	_____	405-872-0588	918-298-4083	405-672-5604	
Email:	stephensonbuilds@gmail.com	jbarnes918@yahoo.com	asmory@truefireproofing.com	lgconstruction@coxinet.net	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	YES	YES	YES	

2. Upon the recommendation of Purchasing Agent Melinda Duke, Harold Haralson moved, seconded by Darry Stacy, to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date due to so many line items for **Bid #COM1-1790** – Purchase and Installation of Electrical in the new buildings at Cleveland County District #1.
- The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes. Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY				
	Allred Electric LLC	Terrell Electric, Inc.	L.G. Construction, Inc.	
BID: #COM1-1790				
DEPT: District #1 Commissioner				
DATE OPENED: 3-6-17	1	2	3	Awarded To: Tabled on 3-6-17
List of Individual Items				
Purchase and Installation for				
Electrical in the new Building at				
the District #2 Warehouse.				
Was an on-site inspection made? Yes/No	Yes	Yes	Yes	
Approximate Starting Date:	ASAP	3/20/2017	March 20, 2017	
Approximate Ending Date:	10 wks after start	5/20/2017	April 10, 2017	
BID PRICE:	\$80,000.00	\$41,255.00	\$46,313.00	
Exceptions:		We are providing a 400 AMP Disconnect fused at 350 AMPS to serve the new building. We are using copper wire for all circuits.	conduit to be furnished and installed by county. Conduit 2-21/2" from existing building to new buildings.	
Contact:	Ron Allred	Bill Terrell	Lindsey A. Gay	
Title:		President	President	
Address:	19675 East Franklin Road Newalla, OK 74857	523 Highland Parkway Norman, OK 73069	5940 Epperly Drive Oklahoma City, OK 73135	
Phone:	405-831-0425	405-364-6923	405-672-9100	
Fax:	405-321-2747	405-364-0430	405-672-5604	
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	

B. Items of Business:

Chairman Harold Haralson said that the following Items No. 1 through No. 14 are **Consent Items** and are routine in nature and noted some changes to Item No. 11; therefore, Darry Stacy moved, seconded by Rod Cleveland, to **approve** the following items:

- 1. Renewal** of County Bid #SHE-1746 – One (1) year Non-Encumbered Contract to provide Wrecker Services for the Cleveland County Sheriff’s Office. All terms and conditions will remain the same. The renewal period will be from March 16, 2017 through March 15, 2018.
- 2. Permit Application** from Windstream to bore on District #3 County Rd. 11224 108th St. Lexington OK. NE 1/4, Sec 15, T7N, R1W.

3. **Amended Agreement** between Alternative Dispute Resolution System of the State of Oklahoma by and through the Administrative Director of the courts and Cleveland County Board of County Commissioners and is for the purpose of providing partial state funding for the operation of a dispute mediation program in Cleveland County, Oklahoma known as Early Settlement Central Cleveland County Program effective April 1, 2017.
4. **Maintenance Agreement** between Cleveland County Sheriff's Office and Standley Systems for Savin copier, Model MPC306SPF effective March 1, 2017 through June 30, 2017. The monthly rate is \$13.50 and includes 1,000 B/W copies.
5. **Application for Permit** by Windstream/Valor Telecommunications of Texas, LLC to bore under 96th St and install 210 ft. of copper cable to provide a service to address 18741 96th Street. NW ¼ of SW ¼ of Section S15 T6N R1W.
6. **Resolution and Project Maintenance, Financing, and Right-Of-Way Agreement** between Cleveland County District #3 and Oklahoma Department of Transportation to Resurface County Road (NS-318)(72nd Street)(1458C) Begin at EW-133 & EXT North Approximately 4.0 Miles to EW-129. Project #J3-1255(004)CI, State Job Piece #31255(04)(05)(06)(07).
7. **Resolution and Project Maintenance, Financing, and Right-Of-Way Agreement** between Cleveland County District #3 and Oklahoma Department of Transportation for County Road (EW-133)(Slaughterville RD) over Unnamed Creek Approximately 0.3 miles West of US-77. Project #J3-1254(004)CI, State Job Piece #31254(04)(05)(06)(07).
8. **Invoice** from Ollar & Ollar for Cleveland County District #3 Bridge Inspection NBI #31036 Tributary of Willow Creek Bridge in the amount of \$735.47. (to be paid by ODOT)
9. **Invoice** from Ollar & Ollar for Cleveland County District #3 Bridge Inspection, Project NBI #05659 192nd Ave SE at Lewis Rd. in the amount of \$583.29. (to be paid by ODOT)
10. **Declaration of Surplus** on Twenty (20) One pod of 5-cluster workstation; 66" high w/flipper door; (2) file/file/box pedestals. Inventory numbers: 1783, 1784, 1785, 1786, 1787, 1788, 1789, 1790, 1791, 1792, 1793, 1794, 1795, 1796, 1797, 1798, 1799, 1800, 1801, 1802.
11. **Designation** of the following Purchase Card Holders:

Rod Cleveland	Dist.1 Commissioner	\$ 10,000.00
Darry Stacy	Dist. 2 Commissioner	\$ 10,000.00
Harold Haralson	Dist. 3 Commissioner	\$ 5,000.00
Todd Gibson	Project Manager	\$ 10,000.00
Douglas Warr	Assessor Chief Deputy	\$ 5,000.00
Samual Woodfork	Assessor 2 nd Deputy/IT	\$ 5,000.00
Jennifer Frank	Assessor Admin Assistant	\$ 5,000.00

(Clerk's Note: Chairman Haralson **amended** as follows: Samuel Woodfork, Assessor 2nd Deputy to Assessor 2nd Deputy/IT and Jennifer Frank, Assessor Office Manager, to Assessor Admin Assistant.)

12. Approval of the following Blanket Purchase Orders submitted for the following Departments:

District #1

17-3791-T2A Warren Cat \$ 4,000.00

District #2

17-3793-T2A Warren Cat \$ 3,500.00
 17-3794-T2A P & K Equipment \$ 2,500.00
 17-3795-T2A C & P Auto Electric \$ 1,000.00
 17-3796-T2A Dave's Small Engine Repair \$ 1,000.00
 17-3797-T2A Mid-West Hose & Specialty \$ 750.00
 17-3798-T2A Central Oklahoma Hose \$ 1,000.00
 17-3799-T2A ImageNet Consulting \$ 1,000.00
 17-3800-T2A Bruckner's Truck Sales \$ 2,000.00
 17-3801-T2A Ace Hardware \$ 750.00
 17-3802-T2A Fleet Pride \$ 1,500.00
 17-3805-T2A Comdata Corp \$ 1,000.00

District #3:

17-3713-T1C OSU-CTP \$ 650.00
 17-3714-T2A Ty-Lind Auto Parts \$ 1,500.00
 17-3746-T2A Copelin's Office Center \$ 500.00

Bldg. Maint:

17-3743-SM2 Federal Corporation \$ 500.00
 17-3744-SM2 W.W. Grainger, Inc. \$ 2,000.00

Commissioners:

17-3732-R2 CenterPoint Energy Services \$ 20,000.00
 17-3735-R2 Chem-Can Building & Const.Services \$ 1,200.00

Fairgrounds:

17-3750-FG2 Oklahoma Natural Gas Co. \$ 6,000.00

Health Dept:

17-3774-MD2 W.W. Grainger, Inc. \$ 500.00

Sheriff Dept:

17-3712-B2A Norman Stamp & Seal Co. \$ 300.00
 17-3719-B2A Clean Uniform Co. \$ 300.40
 17-3760-R3BS2A Standley Systems \$ 75.00
 17-3768-CCJC2 Pitney Bowes \$ 142.98
 17-3769-B2A Isolved HCM LLC \$ 3,012.00

13. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 16/17

General:

17-0008-R2 17-0285-SM2 17-0360-B2A 17-1452-B2A
17-2814-CCJC2

Highway:

17-0056-T2A 17-0094-T2A 17-1012-T2A 17-3315-T2A

Health:

17-0446-MD2

14. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 16/17

a. General Fund	\$ 651,051.61
b. Highway Fund	\$ 141,021.18
c. Health Fund	\$ 13,927.31
d. Sheriff Cleve. Co Justice Asst. Grant Fund	\$ 510.50
e. Sheriff Cleve. Co. Justice Center Payroll Fund	\$ 206,810.65
f. Sheriff Revolving Fund	\$ 18,119.47
g. CDBG Grant Disaster Recovery Fund	\$ 214,005.28
h. Early Settlement Fund	\$ 1,656.00
i. County Clerk Preservation Fund	\$ 10,787.35
j. Fairgrounds Fund	\$ 5,078.27

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

END OF CONSENT DOCKET.

- C. There was no **new business** to come before the Board for discussion.
- D. During **Commissioner's Discussions** about **County Business**, Rod Cleveland gave a Legislative update to the Board.
- E. During **Public Comment**, County Clerk Tammy Belinson notified the Board of County Commissioners that the County Equalization Board Members have completed their educational requirements and stated for the record that the Board members are as follows: Waldo Blanton, Chairman; Larry Heikkila, Vice-Chairman; and Charles Thompson, Member.

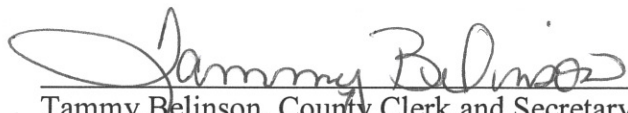
- F. There being no further business to come before the Board, Darry Stacy moved that the meeting be **adjourned** at 1:15 pm. Rod Cleveland seconded the motion. The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**



Harold Haralson, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board

Minutes Prepared by: 

Deputy County Clerk

